

ARCHITECT SECTION
Examining Board of Architects, Landscape Architects, Professional Engineers,
Designers and Land Surveyors
MINUTES
MADISON, WISCONSIN
September 8, 1999

PRESENT: Roger Roslansky, Lisa Kennedy; Karen Sathoff, and Lisa Stark (by telephone conference)

EXCUSED: Bruce Carlson

STAFF PRESENT: Secretary Cummings, for a portion of the meeting, Becky Fry; Wayne Austin, Legal Counsel, and Alfred Hall and Clete Hansen, for portions of the meeting.

GUESTS: Bill Danuser and Bill Babcock, AIA Wisconsin

CALL TO ORDER

The meeting was called to order at 9:48 a.m. by Roger Roslansky, Chair. A quorum of four members was present.

AGENDA

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to adopt the agenda as published. Motion carried unanimously.

MINUTES (June 16, 1999)

MOTION: Karen Sathoff moved, seconded by Lisa Kennedy, to approve the minutes as written. Motion carried unanimously.

To-Pass Folder

Information was circulated in the To-Pass Folder and duly noted.

ADMINISTRATIVE REPORT

Secretary Cummings' Report

Secretary Cummings thanked Lisa Kennedy for her statewide service to the public during her years of service as a Section member.

Secretary Cummings informed the Section that the budget has not yet been passed. She explained that expenditures are based on projected revenues from an increased fee schedule and without an approved budget it will cause problems for the Department.

Bureau Director's Report

Alfred Hall informed the Section that he would be leaving at 10 a.m. for an out-of-town meeting and that Clete Hansen would fill in for him.

- **Architect Section Roster (July 1999)**

The Section received a copy of the 1999 roster. Alfred Hall informed the Section that it should be amended due to Lisa Kennedy's term expiring.

- **Approval of 2000 Meeting Dates**

The Section received a list of 2000 meeting dates.

MOTION: Lisa Stark moved, seconded by Lisa Kennedy, to approve the 2000 meeting dates. Motion carried unanimously.

- **New Travel Agency for Air Travel**

Alfred Hall informed the Board of a new travel agency handling air travel and indicated Roxanne Peterson should be contacted if Board members needed travel reservations.

LEGISLATIVE UPDATE

Nothing to report.

ADMINISTRATIVE RULES UPDATE

Nothing to report.

NCARB

Annual Meeting June 23-26, 1999, Report

Karen Sathoff reported to the Section on the dues increase that was discussed at the annual meeting. She indicated that the increase to \$6,000 was passed.

Further discussion was deferred to the next meeting.

Use of Title Architecture Intern

The Section discussed the definition of Intern Architect.

Karen Sathoff indicated that a motion was made from the floor, to strike the term “intern architect” from Resolution 99.3; however, it passed allowing the use of the title “intern architect” or “architectural intern.”

Bill Babcock stated that when he responds to inquiries he gives a conservative answer that only licensed architects should use the term “intern architect” or “architectural intern”.

MOTION: Lisa Kennedy moved, seconded by Karen Sathoff, to direct Wayne Austin to draft language for the definition of Intern Architect to be added to the administrative rules and to be brought to the next Section meeting for approval. Motion carried unanimously.

Fourth Triennial Member Board Chairs Conference December 10-11, 1999, Atlanta, GA

The Section discussed sending a representative to the conference.

MOTION: Lisa Stark moved, seconded by Lisa Kennedy, to approve sending Roger Roslansky to the Member Board Chairs Conference in Atlanta, Georgia, December 10 and 11, 1999, with Karen Sathoff as the alternate. Motion carried unanimously.

Administrators Task Force Committee Report to NCARB Board of Directors (7/99)

Noted.

EXAMINATION ISSUES

Nothing to report.

SECTION MEMBER ACTIVITY

Nothing to report.

PRACTICE ISSUES

None.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Proposed Design-Build Legislation, 7/28/99, Babcock

Bill Babcock explained the issue of the design-build legislation and how it affects licensing, statutes, and administrative rules. He explained that design-build is not defined in the statutes and as part of the legislation, it is proposed to establish a definition. He indicated that recommendations from the Section on improvements in terms of the enforcement of providing architectural services by licensed professionals would be appreciated.

The Section, Wayne Austin, and Bill Babcock discussed the Illinois sample law that requires that the design-build entity, at the time services are offered, notify the owner in writing of who the architect will be.

MOTION: Lisa Stark moved, seconded by Lisa Kennedy, to support the modification of the Statutes to incorporate language similar to the Illinois Statutes with regards to the definition of design-build and to request the department to draft that language for the Section's approval at the next meeting. Motion carried unanimously.

Bill Babcock explained the timeline for 1999 Senate Bill 198.

The Section requested that this issue also be addressed by the Engineer Section.

NEW BUSINESS

None.

RECESS TO CLOSED SESSION

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Karen Sathoff-yes; Lisa Kennedy – yes; Lisa Stark – yes; Roger Roslansky-yes.

Open Session recessed at 10:38 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

RECONVENE IN OPEN SESSION

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to reconvene in Open Session at 10:52 a.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

CASE CLOSINGS

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to close case 98 ARC 019, Hugh Mulliken, for prosecutorial discretion with compliance gained. Motion carried unanimously.

MOTION: Lisa Kennedy moved, seconded by Karen Sathoff, to close case 99 ARC 003, Richard Shutter, for prosecutorial discretion with compliance gained. Motion carried unanimously.

STIPULATION

MOTION: Lisa Kennedy moved, seconded by Lisa Stark, to accept the Stipulation for Kenneth Leroy Butts, LS 9906161 ARC. Motion carried unanimously.

ADJOURNMENT

By consensus, the meeting was adjourned at 10:54 a.m.

Future Meetings:

Architect Section – November 10, 1999

Joint Board Rules Committee – November 10, 1999

Joint Board – November 11, 1999